

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
February 26, 2007**

Directors Present: Lisa Knudson, Simon Fung, Tom Blindt, Rick Stempkovski, Jim Day, Mike Ricci, Courtney Holman, Megan Daoust, Damon Fraser.

Advisors Present: John Greving, Head of School; Jennifer Burkholder, NPTO Liaison.

Others in Attendance: Nancy Schultz, Business Manager; one teacher; several parents.

Recording Secretary: Vicky Carey

I. Call to Order

The meeting was called to order at 6:38 p.m.

II. Announcements

Lisa Knudson thanked Courtney Holman for the board newsletter. She also mentioned that Nova parent Pete Palmer has done a lot of work on the Nova website to bring it up to date.

Lisa stated that she needs the self-assessments.

The board packets will be mailed to everyone instead of handing them out to the students to bring home.

III. Approval of Agenda

Add "Recommendation from High School Committee" to Action Items.

Tom Blindt moved to approve the agenda.

Mike Ricci seconded the motion.

The motion passed unanimously.

IV. Consent Agenda

On School Operations Committee Report, under Goal 1, *Plan for Progress*, change from Tom **Blindt** to Tom **Barbeau**.

Jim Day moved to accept the Consent Agenda as corrected.

Tom Blindt seconded the motion.

The motion passed unanimously.

There were some corrections made to the January 22, 2007 Board Meeting Minutes.

Jim Day moved to approve the minutes as corrected.

Rick Stempkovski seconded the motion.

The motion passed unanimously.

V. Treasurer's Report

The Board reviewed the Financial Statement.

VI. Board Chair Report

The Strategic Plan was not updated.

Lisa Knudson said that we need to be realistic about what we take on. We must study the timeline – it should reflect 3-5 years. The timeline must be realistic for each critical issue.

Mike Ricci suggested that the plans be adjusted annually; the Board should then take a look at the plans and change the timeline if necessary.

Lisa Knudson stated that between now and June the Board needs to prioritize and should focus on what absolutely must get done.

We should have the administrative structure in place to hand over.

Jim Day asked how we “operationalize priorities.”

It was suggested that there be two documents – a board working document with a timeline with specifics, and a public relations document with a timeline of 3-5 years.

Mike Ricci applauded John Greving's efforts to keep the school moving, and Tom Blindt seconded that.

There was public comment.

VII. Head of School Report

John Greving gave an overview of his Head of School Goals for 2006-2007.

In 2005-2006, the faculty received education and training regarding a broad overview of classical education. In 2006-2007, the education and training has focused more on the implementation of classical education. We can glean from *The Well-Trained Mind* its guiding principles and incorporate them into the classroom.

We need to spend a lot more time in training in Singapore Math.

John Greving also talked about the current enrollment numbers.

Will we add a seventh grade? Mr. Greving will come to the Board with recommendations in March regarding the addition of a seventh grade.

VIII. Action Items

Policies come to the Board twice, and then the Board can take action on it.

Tom Blindt moved to accept the Development, Adoption, and Implementation of Policies.

Damon Fraser seconded the motion.

The motion passed unanimously.

Tom Blindt moved to adopt the current Human Sexuality Policy.

Jim Day seconded the motion.

The motion passed unanimously.

There was public comment.

Rick Stempkovski moved to approve the Historical Dating Conventions Policy.

Tom Blindt seconded the motion.

The motion passed unanimously.

Employee Handbook

Sick leave and personal leave for non-teaching staff was discussed.

Amend page 25 and page 27 in the 2006-2007 Employee Handbook. Under “Taking Leave Before Earned/Early Termination,” replace the word “any” with the word “no” in the second line of number 1.

Simon Fung moved to adopt the 2006-2007 Employee Handbook with the changes made.

Rick Stempkovski seconded the motion.

The motion passed unanimously.

Enrollment Policy

Sibling preference hinges on the timeliness of the application. There is sibling preference only for **on-time** admissions.

Megan Daoust moved to approve the Enrollment Policy.

Tom Blindt seconded the motion.

The motion passed unanimously.

Governance

Move the last meeting from May 21st to May 29th.

Rick Stempkovski moved that the Annual Board Meeting be moved from its previous date of May 21 to May 29 in order to fit in a 90-day deadline required in the Bylaws.

Tom Blindt seconded the motion.

The motion passed unanimously.

The Board has reviewed the recommendation of succession plan.

John Greving said that a letter regarding the election process will go to the Nova community on March 1 and will conclude with ballots being due by 4:00 p.m. on May 29.

Amendments to the Governance Committee Recommendation:

Under *Election Process*, second paragraph, change March 16th to March 1st.

Under *Election Process*, last paragraph, change May 21st to May 29th.

Under *Nominations*, last two lines, insert “for teacher and/or parents after the word “Candidates,” and replace “and” in last line to “or.”

Tom Blindt moved that the Board of Directors accept the recommendation of the Governance Committee with noted changes.

Courtney Holman seconded the motion.

The motion passed unanimously.

Recommendation from the High School Committee

Mike Ricci discussed the recommendation from the High School Committee.

Mike Ricci motioned to proceed to identify and hire someone to coordinate and analyze an intense search for a facility in accordance with the Strategic Plan.

Courtney Holman seconded the motion.

There was discussion.

The motion passed unanimously.

There was public comment.

IX. Policy Development

Inclusive Education will be saved for the next meeting.

X. Public Comment

There was public comment.

XI. Adjournment

Megan Daoust moved to adjourn the meeting at 10:25 p.m.

Simon Fung seconded the motion.

The motion passed unanimously.

Respectfully submitted by Vicky Carey, recording secretary.